


k12ab




*Achieve Success through Omega Learning!*

## Tutoring K-12

*with Certified Teachers*

Reading • Math • Writing Language Arts  
Study Skills • SAT/ACT • Test Prep



k12abcd12+tutoringk

## Mission, Vision, and Values

*Omega's Mission: To provide customized instruction that achieves each family's educational goals.*

*Omega's Vision: Driven by our Christian values and passion for excellence, Omega Learning provides superior educational services, building a stronger community one family at a time.*

*Omega's Values: F.I.R.S.T- Faith, Integrity, Respect, Service, and Teamwork*

## Protecting the Center Improvement Plan

Omega's Center Improvement Plan was created to educate its tutors and administrative staff about its current center improvement goals and plan to achieve those goals.

Center Improvement Goals are determined and published yearly and may vary per Omega Learning® franchised center, depending on their students' assessment results and the specific academic needs of their community.

It is important to protect the confidentiality of specific content. Each plan must remain at the centers and not leave the center for any reason. All employees are bound by their signed confidentiality agreement, as outlined in their employee handbook.

## Organizational Structure

Omega Learning® Centers are a part of a franchise system. Each franchisee is an independent owner/operator following our business system. Centers have the flexibility to offer state, county, and community-specific programs. As such, each franchisee has the responsibility of regularly surveying and listening to its stakeholders and customers. For more information about school policy, please contact Omega Learning® Franchisor at our National Support Center at 770-422-3510.



Copyright 2020 Omega Learning® Franchisor. Reproduction of any or part of this document is strictly prohibited. All rights reserved.

## History

Omega Learning® Center was founded in 2005 by long standing Cobb County, Georgia residents, Kimberly Smith, Kathy Keeton, and their mother Joyce Smith. The motivation for their business model began with a passion for educational excellence and a desire to help their community. The purpose was to provide communities with an accredited tutoring and test prep center for ALL grades, with diversified services taught by certified teachers. Omega's founders wanted to provide parents with daily tutor communication, customized programs, flexible scheduling, and affordable pricing. At the forefront of industry trends, Omega founders hired a curriculum developer to create enrichment-based curriculum to help students build vital critical thinking skills, needed to apply their knowledge to more advanced learning concepts. Omega's founders added a library of manipulatives and multi-sensory teaching resources to help their tutors most efficiently teach students with varying learning styles.

Communication is the cornerstone of Omega's value-added benefit and competitive advantage. Omega Connect™ is their proprietary business management software system. Omega tutors use the e-Tutor module that facilitates student progress management, access to a broad array of remediation teaching resources, and the ability to quickly send daily progress communication updates to not only the parents at home, but also the students' school teachers. Understanding the importance of an "Academic Team" within a successful tutoring system, Omega placed a direct line of communication at the core of its business model, and created a software system facilitating daily, reciprocal communication between Omega tutor, parents, and school teachers, maximizing each child's academic growth, which is two years and six months upon program completion.

## Attitude and Interpersonal Relationships

It is vitally important to the success of our students, and this business, that we foster a positive, nurturing, caring, personable, and enjoyable learning and working environment. We want Omega administrators and tutors to feel like family to our students. Our ultimate goal is for each family to achieve academic success, based on their definition. Before they begin tutoring, we customize their program and define specific program objectives to help you most efficiently guide instruction. Each student is assigned a program emphasis, which is clearly defined in their student profile, accessed by tutors within our software system, OConnect™. Ultimately, we wish to instill an intrinsic love of learning in each child's life.

Because of Omega's desire to provide the absolute best tutoring experience in the industry, we are highly selective when hiring tutors. We sincerely appreciate the role of our tutors and administrative staff in the development of the lives of our students, and understand that our success is interdependent. We want every employee to feel like family and enjoy building a long and mutually beneficial relationship. We believe that communication is the cornerstone of the success of any relationship. If any adverse interpersonal relations with co-workers, students, students' parents, or students' teachers occur, please do not let them fester. If you cannot resolve them quickly and to mutual satisfaction, bring them to the attention of management for prompt resolution.



*Copyright 2020 Omega Learning® Franchisor. Reproduction of any or part of this document is strictly prohibited. All rights reserved.*

## Our Accreditation

Omega Learning®, including the services of Omega Private Academy®, is accredited by Cognia nationwide. Cognia is the world's largest education community, engaging 32,000 public and private schools, 4 million educators, and 20 million students across the United States and 70 other countries worldwide. The Cognia organization seeks to help schools in every state in the country improve student success by holding them accountable to a stringent set of educational standards

Omega is committed to continuous improvement. In 2016 Omega Learning® was re-accredited with Honors through 2021. Omega's re-accreditation scores exceeded the Cognia network average scores by 30%. Omega is committed to maintaining its accreditation, as most colleges and universities will accept only students who have graduated from Cognia accredited schools.

Regional Cognia accreditation divisions in the United States include the North Central Association Commission on Accreditation and School Improvement (NCA CASI), Northwest Accreditation Commission (NWAC), and the Southern Association of Colleges and Schools Council on Accreditation and School Improvement (SACS CASI).

Every five years, accredited schools are re-evaluated by Cognia representatives to ensure that they continue to provide the consistent standards of educational quality. Omega will continue to uphold and improve the highest standards in order to maintain our valuable accreditation, the integrity of our franchise system, and the trust of our customers.

Cognia's research-based framework provides the internal and external critical analysis tools throughout each five-year "Improvement Journey." Cognia accredited organizations receive their Index of Educational Quality (IEQ) accreditation scores from a critical analysis of thirty-two Corporation Standards and thirty School Standards, which make up the following primary "Domains," areas of evaluation:

1. Leadership Capacity
2. Learning Capacity
3. Resource Capacity

Omega Learning® Center is committed to continuous improvement through in-depth data collection and analysis. On-going analysis of AdvancED's System Quality Factors (SQF) help us develop an effective and relevant Continuous Improvement Plan. SQF: Clear Direction, Healthy Culture, High Expectations, Impact of Instruction, Resource Management, Efficacy of Engagement, and Implementation Capacity.



*Copyright 2020 Omega Learning® Franchisor. Reproduction of any or part of this document is strictly prohibited. All rights reserved.*

## Center Improvement Plan

### **Beliefs:**

**The administration and teachers trust in the following fundamental beliefs in order to ensure the success of our learning center:**

- ✓ All students benefit from a customized, and yet intuitive, instructional plan.
- ✓ Students benefit from guided instruction that incorporates multi-sensory instructional materials to accommodate all primary learning styles.
- ✓ Students benefit from the use of a wide array of instructional materials.
- ✓ Students benefit from enrichment-based instruction and the development of critical thinking skills.
- ✓ Students benefit from the use of a structured tutoring system, specifically Omega's AIM Tutoring System®.

### **Student Achievement Goals:**

In order to attain quantifiable data, these goals are aligned with the Woodcock Johnson Tests of Achievement academic areas of testing. The goals are updated yearly and may vary per center, based on assessment results and stakeholder feedback analysis.

**Building Critical Thinking Skills:** Tutors will encourage the use of critical thinking skills and help their students learn to apply their knowledge to more advanced learning concepts.

**Effective Communication:** Tutors will communicate daily progress towards program objectives to parents and school teachers via tutor correspondence reports.



## Center Improvement Plan (Continued)

How Omega Learning® Center educators can help their students achieve Student Achievement Goals:

1. Educators will integrate activities that foster and maintain a positive learning environment that is welcoming for students and their families.
2. Educators will reference the Woodcock Johnson and MyStudyStyle® assessment results to customize each student's program. Parents may also offer center administrators additional testing records to further customize their students' program.
3. Educators will use a parent/educator conference as a tool to get feedback and further customize their students' instructional plan. All parent-approved program changes will be communicated to the "Academic Team," consisting of parents, students, center administrators, and schoolteachers.
4. Educators will consistently strive to increase their students' critical-thinking skills, so that their students are able to apply their new knowledge to more advanced learning concepts.
5. Educators will employ various teaching strategies designed for differentiating instruction. Educators will use varying auditory, visual, and tactile teaching resources when needed.
6. Educators will employ remediation, as needed, throughout their program to fill skill gaps and solidify core academic concepts.
7. Educators will incorporate regular communication to the students' "Academic Team," which includes parents, school administrators, and schoolteachers. This communication will include instructional highlights, academic progress, and learning center news.
8. Educators will consistently monitor their students' progress towards their individual academic goals and make adjustments when needed to ensure an intuitive instructional path and maximize program results.
9. For both math and reading program students, educators will engage students with timed fluency benchmark quizzes to document incremental academic growth and monitor instructional effectiveness.
10. For reading program students, educators will incorporate writing skills into reading program instruction. Educators will utilize state standards-specific vocabulary words into program instruction.  
**Note: Upon parents' request, copies of Individualized Education Plans (IEP) may be provided to the educators for the purpose of gaining valuable insight and accelerate academic growth.**



Copyright 2020 Omega Learning® Franchisor. Reproduction of any or part of this document is strictly prohibited. All rights reserved.



## Center Improvement Plan (Continued)

**How Omega Learning® Center educators can engage stakeholder participation and reciprocal communication:**

### Consistent Communication:

**Educators will incorporate regular communication to the students' Academic Team, which includes parents, school administrators, and schoolteachers. This communication will include instructional highlights, academic progress, and learning center news.**

**How Omega Learning® Center educators can contribute to the Center Improvement Plan:**

1. Actively participate in educator meetings and continued educational opportunities.
2. Share positive teaching experiences within our administration and educator network.
3. Contribute to our social media network by making positive and informative posts.
4. Recommend our services to your family and friends.
5. Help our center expand our community and school partnership programs through involvement and referrals.

**How Omega Learning® Center monitors the achievement of our goals:**

To determine the effectiveness in achieving our Student Achievement goals, the Woodcock Johnson pre- and post-test results comparison will provide evidence of our students' academic growth as well as quantify program effectiveness and instructional proficiency.

Omega Learning® Center sends regular surveys to its stakeholders, which may include Omega Learning® educators, schoolteachers, students, parents, and school administrators. The purpose of the surveys is to continually improve customer satisfaction and assess the communities' need for additional or changing educational services.



*Copyright 2020 Omega Learning® Franchisor. Reproduction of any or part of this document is strictly prohibited. All rights reserved.*